



Planning & Development Services Department
City of Tucson
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EMAIL: DSD_Signs@tucsonaz.gov
WWW.TUCSONAZ.GOV/DSD

A-FRAME APPLICATION

(Check which applies)

☐

On Private Property

OR

☐

In Public Right of Way

A-Frame signs are permitted only for **Businesses** in the following Sign Code Districts: General Business, Industrial, Planned Area Development, Pedestrian Business and *Historic District. **Requires Historic review and approval.*

An A-frame or portable sign is an on-site, non-illuminated sign to advertise the location, goods or services offered on the premises. The sign must be made of a durable, rigid material such as, but not limited to; wood, plastic or metal and must be placed flat on the ground. The sign must be removed from the street at the end of each business day.

BUSINESS/SIGN ADDRESS	APPLICANT NAME
OWNER/RESPONSIBLE PARTY	BILLING ADDRESS
CONTRACTOR NAME	LICENSE #
PHONE / FAX NO.	EMAIL ADDRESS

"A-FRAME" ON PRIVATE PROPERTY

SIZE: W X L (MAX 2.5' X 2.5' FT)	SQUARE FEET	HEIGHT TO TOP OF SIGN (MAX 2.5' FT TALL)	MINIMUM SETBACK FROM CURB OR PAVEMENT EDGE TO SIGN	MADE OF METAL, PLASTIC OR WOOD?	ZONING OF PREMISES	SIGN CODE DISTRICT	STAFF ONLY TAG #

Dimension from existing curb/edge of pavement to current right of way/property line: _____.

By signing and submitting the application, the applicant verifies they have researched the right of way information to ensure that the proposed location of the sign is on private property and is not located in the City public right of way.

SIGNATURE OF APPLICANT: _____ **DATE** _____.

"A-FRAME" IN THE CITY RIGHT OF WAY (*Requires City Permission)

SIZE: W X L (MAX 2.5' X 2.5' FT)	SQUARE FEET	HEIGHT TO TOP OF SIGN (MAX 2.5' FT TALL)	MINIMUM SETBACK FROM CURB OR PAVEMENT EDGE TO SIGN	MADE OF METAL, PLASTIC OR WOOD?	ZONING OF PREMISES	SIGN CODE DISTRICT	STAFF ONLY TAG #

Dimension from existing curb/pavement edge to current right of way/property line: _____.

*City Agent & Department granting permission for use of city right of way area _____.

SIGNATURE OF APPLICANT: _____ **DATE** _____.

BY SIGNING ABOVE, I AGREE TO THE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS APPLICATION

STAFF USE ONLY

CERTIFICATE OF INSURANCE?	APPROVED FOR PERMITS			PERMIT FEE	
		DATE	BY	REGULATION FEE	
Y N	SIGNS			PLAN CHECK FEE	
	ENGINEERING			TRE FEE	
Date verified:	ACTIVITY #		SIGN ACCOUNT #	APA FEE	
				MAIL FEE	
				PERMIT ARCHIVE FEE	
				TOTAL FEES DUE	

NOTES:



Factors That May Be Considered During Review of the Application for a TRE

- 1) Location in relationship to existing right of way use(s).
- 2) Liability potential, such as pedestrian hazard, sign obstructions, etc.
- 3) Impact use may have on adjacent properties
- 4) Consideration of pending City Improvements.
- 5) Signs must meet code requirements.
- 6) Insurance requirements must be met.
- 7) No A-Frame signs permitted in roadway medians.

Temporary Revocable Easement for A-Frame Signs

For and in consideration of the sum of FIFTY FIVE AND NO/100 Dollars (\$55.00) per year, the City of Tucson, a municipal corporation, hereinafter called City, grants to _____, hereinafter called Grantee, a Temporary Revocable Easement (TRE) situated within the public right-of-way of Road, the location of said easement being shown on the sketch attached as Exhibit "A" and made a part hereof.

Terms and Conditions:

- 1) The purpose of this easement is to allow an A-Frame Sign to be placed in the public right-of-way in connection with the Grantee's business, known as _____
- 2) The term of this TRE is indefinite, beginning on date of approval.
- 3) Granting of said TRE by the City is not a representation by the City of either the practicability or safety of said installation.
- 4) The Grantee hereby agrees to defend, indemnify and hold harmless the City, its officers, boards, commissions, employees and agents against and from any and all claims, demands, causes of action, complaints, suits, losses, damages (including damage to City property), injuries and liabilities whatsoever (including those for costs, expenses, and attorney's fees), or any part thereof which arise by reason of injury to any person or persons, including death, or property damage, resulting from any act or omission of the Grantee or anyone directly and or indirectly employed by it in the prosecution of any work, maintenance, or use of said TRE.
- 5) For so long as said TRE is in force and effect, the Grantee shall maintain public liability and bodily injury insurance in the amount of \$100,000.00 for each individual, \$300,000.00 for each occurrence and \$100,000.00 property damage for each occurrence, and shall cause the City to be named as a co-insured for all purposes under such insurance.
- 6) This TRE shall be revocable, at the will of the Sign Code Administrator or the City of Tucson, pursuant to the Sign Code Section 3-64. et. seq. as the same exists or may be amended from time to time.
- 7) The Grantee shall be barred from collecting damages from the city of any increase or decrease in the value of any of the said Grantee's entire premises by reason of the City's having allowed an A-Frame sign within said Temporary Revocable Easement Area, in the event of eminent domain proceedings against the Grantee's premises or any part thereof.

DATED this _____ day of _____, 20_____.

ACCEPTANCE: By Grantee _____

By City of Tucson, A municipal Corporation _____